



Deerfield-Bannockburn Fire Protection District

500 Waukegan Road • Deerfield, Illinois 60015 • (847) 945-4066 • Fax (847) 945-8951

**BOARD OF TRUSTEES
DEERFIELD-BANNOCKBURN FIRE PROTECTION DISTRICT
REGULAR MEETING AGENDA
September 12, 2024**

The Board of Trustees of the Deerfield-Bannockburn Fire Protection District will hold a regular meeting on September 12, 2024, at 7 P.M., in the conference room of the Deerfield-Bannockburn Fire Protection District's Administrative Building, 500 Waukegan Road, Deerfield, Illinois, 60015. The agenda shall be as follows:

Present: Phil Bettiker, Trustee
Jeffery Hansen, Trustee
Sheila Elston, Trustee
Ian Kazian, Fire Chief
Ray Larson, Deputy Fire Chief
Coleen Wattleworth, Administrative Services Manager
Members of the Department

- I. **Roll Call**
- II. **Approval of Minutes**
 - A. A motion for the approval of the regular meeting minutes of August 8, 2024.
- III. **Treasurer's Report**
 - A. A motion for the approval of the Treasurer's Report for the month ending August 31, 2024.
- IV. **Payment of Bills**
 - A. A motion to approve the bills paid for the month ending August 31, 2024.
- V. **Attorney's Report**
- VI. **Chief's Report**
- VII. **Old Business**
- VIII. **New Business**
 - A. A motion to approve the annual treasurers report
 - B. Purchase of VOIP Telephone System – discussion/action
- IX. **Public Comment**
- X. **Closed Session**
- XI. **Action if any taken on items from closed session**

Next Regular Board of Trustees Meeting is October 10, 2024



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TREASURERS REPORT AUGUST 2024

1) TREASURER'S REPORT

Cash Received This Month		\$618,273.26
Less Expenses Paid This Month		(902,584.71)
Transfer Out - Capital		0.00
Cash on Hand at:	8/31/2024	<u>14,482,309.82</u>

2) EXPENDITURES TO APPROVE

Payroll & Payroll Related Items	Check # - Description	
Other Payroll Deductions	31381, 31438	3,050.00
	IMRF Payment	4,941.56
August 15, 2024	Total Disbursement	259,196.69
August 31, 2024	Total Disbursement	263,257.39
		<u>530,445.64</u>

Operating Disbursements	Check # - Description	
August		
Trustee/Commissioner	31382 - 31384	525.00
Trustee/Commissioner	Direct Deposit	825.00
Voided Checks	31380	-
August 15th Bills Payable	31385 - 31417	128,414.96
August 31st Bills Payable	31418 - 31437	155,218.56
Pension Expense	Lake County Taxes	65,121.48
Foreign Fire Expense		30,908.58
Journal Entries / Deposits / Credit Memos	Sikich, EBC, PBS FEE, AJE JE's	(8,874.51)
		<u>372,139.07</u>

Total Disbursements 902,584.71

>> CHAIR TO CALL FOR A MOTION & VOTE TO ACCEPT TREASURER'S REPORT

DeerField-Bannockburn Fire Protection Departme
CHECK DISTRIBUTION REPORT

Ranges:	From:	To:	From:	To:
Vendor ID	First	Last	Checkbook ID	First
Vendor Name	First	Last	Check Number	First
Check Date	8/1/2024	8/31/2024		Last

Sorted By: Check Number

Distribution Types Included: All

Check #	Vendor Name	Invoice #	Invoice Description	PO Description	Invoice Amount	Check Date	Check Amount
31381	STATE DISBURSEMENT UNIT						
		08/15/2024	CHILD SUPPORT/MAINTENANCE		\$1,525.00	8/15/2024	\$1,525.00
31385	BMO CORPORATE MASTERCARD						
		541251019	CO METER BATTERY		\$9.99	8/15/2024	\$6,581.20
		541833567	STATION 19 PERMIT FEE		\$2,594.73		
		543225386	CO DETECTORS		\$256.95		
		543225387	LEADERSHIP CONFERENCE 2024		\$247.00		
		543225388	HOSE TESTING LUNCH		\$82.37		
		539683554	CLASS C LICENSE		\$6.00		
		540411653	ICE FOR PICNIC		\$9.58		
		541142161	GENERATOR FAN		\$216.20		
		541833566	GM FACTORY SCAN TOOL SOFTWARE		\$644.00		
		539797714	PICNIC SUPPLIES		\$357.54		
		542526644	NAEMT MEMBERSHIP		\$40.00		
		542526645	NAEMT MEMBERSHIP		\$40.00		
		542896581	EMS EXPO REGISTRATION		\$695.00		
		542896582	EMS EXPO REGISTRATION		\$685.00		
		543027753	EMS EXPO FLIGHT		\$696.84		
31386	ADAM CALISTRI						
		72	PAVER STONE REPAIR STAION 19		\$1,600.00	8/15/2024	\$1,600.00
31387	COMCAST						
		CABLE19 8/2	CABLE 19		\$145.34	8/15/2024	\$800.56
		CABLE20 8/2	CABLE 20		\$146.52		
		NET 19 8/24	NET 19		\$251.85		

31404	VERIZON	9970347128	TELEPHONE	\$380.10	8/15/2024	\$380.10
31405	WAUKEGAN ROOFING CO., INC.	2135917	ST 19 ANNUAL ROOF INSPECTION	\$975.00	8/15/2024	\$975.00
31406	WITMER PUBLIC SAFETY GROUP, IN	518247	TRAINING SMOKE	\$226.95	8/15/2024	\$226.95
31407	AIR ONE EQUIPMENT, INC.	209693	NOZZLES	\$1,221.00	8/15/2024	\$1,221.00
31408	ANDERSON PEST SOLUTIONS	66251355	PEST MANAGEMENT	\$53.63	8/15/2024	\$111.66
		66251357	PEST MANAGEMENT	\$58.03		
31409	BOUNDTREE MEDICAL	85424643	EMS SUPPLIES	\$85.82	8/15/2024	\$488.54
		85434917	EMS SUPPLIES	\$236.97		
		85431121	EMS SUPPLIES	\$165.75		
31410	CALL ONE	56605	TELEPHONE	\$320.11	8/15/2024	\$320.11
31411	FIRST COMMUNICATIONS	126942547	TELEPHONE	\$641.40	8/15/2024	\$641.40
31412	ILLINOIS PUBLIC RISK FUND	91775	WORKERS COMPENSATION	\$49,002.00	8/15/2024	\$49,002.00
31413	LAWSON	9311731351	SHOP SUPPLIES	\$457.50	8/15/2024	\$457.50
31414	NAPA AUTO PARTS DIV OF MPEC	7/2024	VEHICLE REPAIR PARTS	\$822.46	8/15/2024	\$822.46
31415	NORTH SHORE TURF CARE	6608	LANDSCAPE MAINTENANCE 3/9	\$874.00	8/15/2024	\$5,120.00
		6644	LANDSCAPE MAINTENANCE 3/9	\$2,167.00		
		6707	LANDSCAPE MAINTENANCE 5/9	\$1,205.00		
		6708	LANDSCAPE MAINTENANCE 5/9	\$874.00		
31416	ON TIME EMBROIDERY	126139	UNIFORM MAINTENANCE	\$159.00	8/15/2024	\$1,845.00
		126157	UNIFORM MAINTENANCE	\$157.00		
		126302	UNIFORM MAINTENANCE	\$219.00		
		126391	UNIFORM MAINTENANCE	\$92.00		
		126393	UNIFORM MAINTENANCE	\$458.00		
		126460	UNIFORM MAINTENANCE	\$5.00		

	126483	UNIFORM MAINTENANCE	\$499.00		
	127076	UNIFORM MAINTENANCE	\$256.00		
31417	QUILL			8/15/2024	\$276.98
	39812801	TONER	\$123.99		
	39828875	OFFICE SUPPLIES	\$152.99		
31418	AMWINS GROUP BENEFITS, LLC			8/30/2024	\$7,201.35
	9/2024	HEALTH INSURANCE	\$7,201.35		
31419	APX NET, INC			8/30/2024	\$1,081.56
	74382	FIBER LINES	\$1,081.56		
31420	BLUE CROSS BLUE SHIELD OF ILLI			8/30/2024	\$97,980.59
	9/2024	HEALTH/DENTAL INSURANCE	\$97,980.59		
31421	DATA-TEL COMMUNICATIONS			8/30/2024	\$1,890.00
	17128	SERVICE CALLS	\$1,890.00		
31422	THE EXCHANGE			8/30/2024	\$39.94
	90014	SWITCH	\$39.94		
31423	IL FIRE APPARATUS MECHANICS AS			8/30/2024	\$350.00
	2024 CONFERE	2024 CONFERENCE	\$350.00		
31424	RAY LARSON			8/30/2024	\$678.96
	NIOA 2024	NIOA CONFERENCE	\$678.96		
31425	LAKESHORE RECYCLING SYSTEMS			8/30/2024	\$46.00
	LR5799934	GARBAGE	\$46.00		
31426	MOTOROLA SOLUTIONS			8/30/2024	\$15,136.38
	8281951910	MOBILE RADIO	\$7,843.18		
	8281956269	MOBILE RADIO	\$7,293.20		
31427	MUTUAL SERVICES			8/30/2024	\$100.53
	646373	STATION 19 KITCHEN REMODEL	\$100.53		
31428	NEXTERA ENERGY SERVICES			8/30/2024	\$1,193.27
	G40530308202	GAS 19	\$253.23		
	G40530408202	GAS 20	\$940.04		
31429	RED CENTER			8/30/2024	\$22,266.00
	154-24-09	DISPATCH	\$22,266.00		
31430	VERIZON			8/30/2024	\$1,121.64
	9971545631	TELEPHONE	\$1,121.64		
31431	ZOLL MEDICAL CORPORATION			8/30/2024	\$447.86
	4032138	EMS SUPPLIES	\$447.86		
31432	AIR ONE EQUIPMENT, INC.			8/30/2024	\$1,136.86
	210432	FLASHLIGHT	\$101.95		
	210584	CO DETECTOR	\$455.00		
	210150	CALIBRATION GAS	\$579.91		

	NET20	8/24	NET 20		\$256.85	
31388	DATA-TEL COMMUNICATIONS					
	17111		MONTHLY MANAGED IT		\$2,275.00	8/15/2024 \$2,275.00
31389	DJS SCUBA LOCKER INC					
	64486		DIVE CLASS		\$845.00	8/15/2024 \$845.00
31390	DOUGLAS TRUCK PARTS					
	109398		OILER KIT		\$130.00	8/15/2024 \$130.00
31391	DYNEGY					
	030000344724		ELECTRIC 19		\$2,252.70	8/15/2024 \$8,495.29
	030960005834		ELECTRIC 20		\$6,242.59	
31392	FLBET SAFETY SUPPLY					
	83386		E20 HEADLIGHT		\$319.07	8/15/2024 \$319.07
31393	IFSAP					
	FALL 2024		FALL SEMINAR		\$45.00	8/15/2024 \$45.00
31394	IFSC					
	2024 CONFERE		ANNUAL CONFERENCE		\$200.00	8/15/2024 \$200.00
31395	MUTUAL SERVICES					
	646450		DW/ICEMAKER HOOKUP STA 19		\$70.96	8/15/2024 \$113.23
	646467		DW/ICEMAKER HOOKUP STA 19		\$42.27	
31396	NEXTERA ENERGY SERVICES					
	G40530407162		GAS 20		\$828.34	8/15/2024 \$828.34
31397	OTTOSEN					
	8583		LEGAL		\$980.00	8/15/2024 \$980.00
31398	PROMOS 911					
	11639		PUBLIC EDUCATION HANDOUTS		\$2,065.37	8/15/2024 \$2,065.37
31399	SAM'S CLUB					
	7/2024		STATION SUPPLIES		\$755.06	8/15/2024 \$755.06
31400	KEN SCHULMAN					
	8/2024		TUITION REIMBURSEMENT		\$764.00	8/15/2024 \$764.00
31401	T FISHER CONSTRUCTION					
	T240815		STATION 19 KITCHEN REMODEL		\$25,770.93	8/15/2024 \$25,770.93
31402	VILLAGE OF DEERFIELD					
	44945		ELEVATOR INSPECTION		\$75.00	8/15/2024 \$5,042.21
	44970		FUEL		\$4,132.18	
	57546		WATER		\$835.03	
31403	VERATHON MEDICAL					
	80942285		VIDEO LARYNGOSCOPE DEVICE		\$372.00	8/15/2024 \$8,916.00
	80943587		VIDEO LARYNGOSCOPE DEVICE		\$5,244.00	
	80949041		VIDEO LARYNGOSCOPE DEVICE		\$3,300.00	

1433	BLUE CROSS/BLUE SHIELD				8/30/2024	\$2,288.17
	9/2024	VISION/LIFE INSURANCE		\$2,288.17		
1434	LINDE GAS NORTH AMERICA				8/30/2024	\$998.06
	43609576	OXYGEN/CYLINDER RENTAL		\$163.99		
	44688933	SHOP GAS		\$133.03		
	44735398	OXYGEN/CYLINDER RENTAL		\$537.05		
	44738461	OXYGEN/CYLINDER RENTAL		\$163.99		
1435	ON TIME EMBROIDERY				8/30/2024	\$1,035.50
	126751	UNIFORM MAINTENANCE		\$76.00		
	126889	UNIFORM MAINTENANCE		\$154.00		
	125907	UNIFORM MAINTENANCE		\$154.00		
	126934	UNIFORM MAINTENANCE		\$154.00		
	126970	UNIFORM MAINTENANCE		\$497.50		
1436	READY REFRESH				8/30/2024	\$153.89
	04H012553252	WATER		\$153.89		
1437	VERATHON MEDICAL				8/27/2024	\$72.00
	80949584	VIDEO LARYNGOSCOPE DEVICE		\$72.00		
1438	STATE DISBURSEMENT UNIT				8/30/2024	\$1,525.00
	8/31/2024	CHILD SUPPORT/MAINTENANCE		\$1,525.00		

Checks Total **\$286,683.52**