



# Deerfield-Bannockburn Fire Protection District

500 Waukegan Road • Deerfield, Illinois 60015 • (847) 945-4066 • Fax (847) 945-8951

**BOARD OF TRUSTEES  
DEERFIELD-BANNOCKBURN FIRE PROTECTION DISTRICT  
REGULAR MEETING AGENDA  
March 13, 2025**

The Board of Trustees of the Deerfield-Bannockburn Fire Protection District will hold a regular meeting on March 13, 2025, at 7 P.M., in the conference room of the Deerfield-Bannockburn Fire Protection District's Administrative Building, 500 Waukegan Road, Deerfield, Illinois, 60015. The agenda shall be as follows:

**Present:** Phil Bettiker, Trustee  
Jeffery Hansen, Trustee  
Sheila Elston, Trustee  
Ian Kazian, Fire Chief  
Ray Larson, Deputy Fire Chief  
Coleen Wattleworth, Administrative Services Manager  
Members of the Department

- I. **Roll Call**
- II. **Approval of Minutes**
  - A. A motion for the approval of the regular meeting minutes of February 13, 2025.
  - B. A motion for the approval and release of the closed session minutes of February 13, 2025
- III. **Treasurer's Report**
  - A. A motion for the approval of the Treasurer's Report for the month ending February 28, 2025.
- IV. **Payment of Bills**
  - A. A motion to approve the bills paid for the month ending February 28, 2025.
- V. **Attorney's Report**
- VI. **Chief's Report**
- VII. **Old Business**
- VIII. **New Business**
  - A. A motion to approve ordinance 2025-O-01 amending the District's investment policy
  - B. A motion to approve engagement with Sawyer Falduto Asset Management, LLC for District investment management services
  - C. FF/PM Michael Long bachelor's degree request – discussion/action
- IX. **Public Comment**
- X. **Closed Session**
- XI. **Action if any taken on items from closed session**

**Next Regular Board of Trustees Meeting is April 10, 2025**



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## TREASURERS REPORT FEBRUARY 2025

### 1) TREASURER'S REPORT

Cash Received This Month		\$193,001.74
Less Expenses Paid This Month		(787,817.05)
Transfer Out - Capital		0.00
Cash on Hand at:	2/28/2025	<u>14,775,818.19</u>

### 2) EXPENDITURES TO APPROVE

Payroll & Payroll Related Items	Check # - Description	
Other Payroll Deductions	31779, 31818	3,050.00
	IMRF Payment	5,071.73
February 15, 2025	Total Disbursement	291,066.87
February 28, 2025	Total Disbursement	265,136.64
		<u>564,325.24</u>
 Operating Disbursements		
February	Check # - Description	
Trustee/Commissioner	31780-31782	525.00
Trustee/Commissioner	Direct Deposit	825.00
Voided Checks	31797, 31834, 31843	-
February 15th Bills Payable	31777, 31778, 31783-31817	102,716.60
February 28th Bills Payable	31819-31844	155,042.75
Pension Expense	Lake County Taxes	-
Foreign Fire Expense		806.22
Journal Entries / Deposits / Credit Memos	Sikich, EBC, PBS FEE, AJE JE's	(9,200.65)
		<u>250,714.92</u>
Total Disbursements		815,040.16

>> CHAIR TO CALL FOR A MOTION & VOTE TO ACCEPT TREASURER'S REPORT

DeerField-Bannockburn Fire Protection Departme  
CHECK DISTRIBUTION REPORT

Ranges:	From:	To:	From:	To:
Vendor ID	First	Last	Checkbook ID	First
Vendor Name	First	Last	Check Number	First
Check Date	2/1/2025	2/28/2025		Last

Sorted By: Check Number

Distribution Types Included: All

Check #	Vendor Name	Invoice #	Invoice Description	PO Description	Invoice Amount	Check Date	Check Amount
31777	CLINT LUDDEN	1/25	TUITION REIMBURSEMENT		\$764.00	2/6/2025	\$764.00
31778	DEERFIELD ROTARY CLUB	1349*	MEMBER LUNCHEONS		\$50.00	2/10/2025	\$50.00
31779	STATE DISBURSEMENT UNIT	2/15/2025	CHILD SUPPORT/MAINTENANCE		\$1,525.00	2/15/2025	\$1,525.00
31783	AMERICAN HEART ASSOCIATION, IN	SCPR197228	CPR AED CARDS		\$119.00	2/14/2025	\$119.00
31784	ASSURED PARTNERS	28165	AHPI POLICY		\$45.00	2/14/2025	\$45.00
31785	BMO CORPORATE MASTERCARD	570254294	ANTI-SLIP FOOTWEAR		\$179.90	2/14/2025	\$4,048.24
		570619207	NEW EMPLOYEE IDS		\$737.00		
		571414517	NIFIA CONFERENCE		\$575.00		
		572448690	KEY RINGS		\$23.63		
		569093364	NIOA ANNUAL DUES		\$90.00		
		569505973	KEYS FOR FIRE STATION		\$26.06		
		570619208	LAKE COUNTY BOARD MEETING		\$109.55		
		568619604	ONLINE ACCESS FOR MEDICS		\$96.31		
		568322945	INSTRUCTOR I BOOKS		\$172.40		
		569093363	OFFICERS MEETING		\$35.38		
		569925394	FAB/ROPE OPS COURSE BOOKS		\$168.00		
		571558420	MEDIC STUDENT JOB SHIRTS		\$105.84		
		571558419	TRAINING TESTING MATERIALS		\$165.05		
		571780476	TOWER TECH COURSE BOOK		\$895.00		

	569505972	BATTALION 20 HEADLIGHTS	\$39.99		
	570254219	SHOP TOOL	\$218.95		
	570840943	SHOVELS	\$239.34		
	571414516	T20 SLEDGE HAMMER	\$129.84		
	571976856	PARAMEDIC LICENSE RENEWAL	\$41.00		
31786	COMCAST			2/14/2025	\$974.12
	NET19 2/202	NET 19	\$264.67		
	NET20 2/202	NET 20	\$269.80		
	CABLE20 1/2	CABLE 20	\$155.81		
	CABLE19 2/2	CABLE 19	\$128.03		
	CABLE20 2/2	CABLE 20	\$155.81		
31787	DATA-TEL COMMUNICATIONS			2/14/2025	\$2,275.00
	17620	MONTHLY MANAGED IT	\$2,275.00		
31788	DBR CHAMBER OF COMMERCE			2/14/2025	\$299.00
	1270	MEMBERSHIP DUES	\$299.00		
31789	DOUGLAS TRUCK PARTS			2/14/2025	\$269.50
	113300	T20 U-JOINTS	\$269.50		
31790	DYNEGY			2/14/2025	\$6,377.90
	031760004332	ELECTRIC 20	\$4,887.63		
	031760004354	ELECTRIC 19	\$1,490.27		
31791	ELEVATED SAFETY			2/14/2025	\$448.09
	7653	TRS EQUIPMENT	\$448.09		
31792	GOTO COMMUNICATIONS INC			2/14/2025	\$1,220.60
	7103600582	TELEPHONE	\$1,220.60		
31793	LAKESHORE RECYCLING SYSTEMS			2/14/2025	\$46.00
	LR6088773	GARBAGE	\$46.00		
31794	MUTUAL SERVICES			2/14/2025	\$34.19
	652067	KEYS/ICE SCRAPER	\$34.19		
31795	OTTOSEN			2/14/2025	\$514.50
	11710	LEGAL	\$514.50		
31796	RED CENTER			2/14/2025	\$14,948.00
	154-25-02	DISPATCH	\$14,948.00		
31798	SAM'S CLUB			2/14/2025	\$893.79
	1/2025	STATION SUPPLIES	\$893.79		
31799	VILLAGE OF DEERFIELD			2/14/2025	\$3,609.25
	45061	FUEL	\$3,609.25		
31800	VERIZON			2/14/2025	\$380.12
	6104890268	TELEPHONE	\$380.12		

801	ZOLL MEDICAL CORPORATION			2/14/2025	\$4,638.16
	4121091	AUTO PULSE PADS/BATTERIES	\$2,873.52		
	4122374	AUTO PULSE PADS /BATTERIES	\$1,764.64		
.802	AIR ONE EQUIPMENT, INC.			2/14/2025	\$1,212.35
	216800	BREATHING AIR QUALITY TEST	\$165.00		
	217129	METER BATTERIES	\$85.00		
	216790	TRAFFIC SAFETY VESTS	\$962.35		
.803	ALL-TYPES ELEVATORS, INC.			2/14/2025	\$565.00
	20158760	ELEVATOR MAINTENANCE	\$565.00		
1804	ANDERSON PEST SOLUTIONS			2/14/2025	\$111.66
	73785663	PEST MANAGEMENT	\$53.63		
	73785665	PEST MANAGEMENT	\$58.03		
1805	BATTERIES PLUS LLC			2/14/2025	\$46.08
	P80029813	OPERATION 100 BATTERIES	\$46.08		
1806	BIO-TRON, INC.			2/14/2025	\$135.00
	901845	DEFIBULATOR REPAIR	\$135.00		
1807	CALL ONE			2/14/2025	\$320.19
	68916	TELEPHONE	\$320.19		
1808	GEAR WASH			2/14/2025	\$261.59
	5-2007	TURNOUT GEAR REPAIRS	\$261.59		
1809	GRAINGER			2/14/2025	\$259.58
	9386474440	STATION 20 SUPPLIES	\$120.45		
	9391280097	STATION 20 TOOL BATTERY	\$139.13		
1810	HEALTH ENDEAVORS, SC			2/14/2025	\$2,865.00
	9839	PHYSICALS	\$2,865.00		
1811	INTERSTATE POWER SYSTEMS			2/14/2025	\$2,545.38
	C041078635:0	T20 VPOD/TURBO & EGR ACTUATOR	\$1,244.38		
	C042077370:0	T20 VPOD/TURBO & EGR ACTUATOR	\$1,301.00		
1812	ILLINOIS PUBLIC RISK FUND			2/14/2025	\$49,002.00
	91781	WORKERS COMPENSATION	\$49,002.00		
1813	LAWSON			2/14/2025	\$451.74
	9312175570	SHOP SUPPLIES	\$376.08		
	9312183535	SHOP SUPPLIES	\$43.10		
	9312192208	SHOP SUPPLIES	\$32.56		
1814	MacQueen Emergency Group			2/14/2025	\$473.25
	P32475	RADIATOR REPAIR	\$473.25		
1815	NAPA AUTO PARTS DIV OF MPEC			2/14/2025	\$871.32
	1/2025	VEHICLE REPAIR PARTS	\$871.32		
1816	ON TIME EMBROIDERY			2/14/2025	\$1,436.00

	33306	UNIFORM MAINTENANCE	\$1,436.00	
817	VANCE PRINTING			2/14/2025 \$206.00
	15053	OVERTIME CARDS	\$206.00	
818	STATE DISBURSEMENT UNIT			2/28/2025 \$1,525.00
	2/28/2025	CHILD SUPPORT/MAINTENANCE	\$1,525.00	
.819	AMWINS GROUP BENEFITS, LLC			2/28/2025 \$7,425.72
	3/2025	HEALTH INSURANCE	\$7,425.72	
.820	APX NET, INC			2/28/2025 \$1,081.56
	78118	FIBER LINES	\$1,081.56	
.821	BLUE CROSS BLUE SHIELD OF ILLI			2/28/2025 \$111,109.51
	3/2025	HEALTH/DENTAL INSURANCE	\$111,109.51	
1822	DOUGLAS TRUCK PARTS			2/28/2025 \$375.66
	113781	SHOP SUPPLIES	\$375.66	
1823	GOVERNMENT FINANCE OFFICERS AS			2/28/2025 \$160.00
	CASH-3002216	MEMBERSHIP DUES	\$160.00	
1824	HOME DEPOT CREDIT SERVICES			2/28/2025 \$75.69
	2/2025	ENGINE SCBA EQUIPMENT	\$75.69	
1825	IFSAP			2/28/2025 \$500.00
	4/2025	ANNUAL CONFERENCE	\$500.00	
1826	JLT PHOTOGRAPHY			2/28/2025 \$135.00
	20250224-02	EMPLOYEE PHOTOGRAPHS	\$135.00	
1827	RAY LARSON			2/28/2025 \$257.50
	2/2025	CHARITY BASKETBALL GAME	\$257.50	
1828	THE MULCH CENTER			2/28/2025 \$465.50
	1616	ICE MELT	\$465.50	
1829	MUTUAL SERVICES			2/28/2025 \$61.16
	652399	LIGHTBULBS	\$61.16	
1830	NORTH SHORE WATER RECLAMATION			2/28/2025 \$95.65
	5525088	SEWER	\$95.65	
1831	OTTOSEN			2/28/2025 \$1,029.00
	12344	LEGAL	\$1,029.00	
1832	PITNEY BOWES			2/28/2025 \$204.21
	3107081521	POSTAGE METER RENTAL	\$204.21	
1833	RED CENTER			2/28/2025 \$21,592.00
	154-25-03	DISPATCH	\$21,592.00	
.1835	RSM			2/28/2025 \$2,165.63
	CI-10864045	GP YEAR END UPDATE	\$2,165.63	
.1836	TODAY'S UNIFORMS INC.			2/28/2025 \$3,125.90
	274806	UNIFORM MAINTENANCE	\$149.95	
	275401	UNIFORM MAINTENANCE	\$29.95	

	275339	NEW EMPLOYEE BADGES	\$2,946.00		
31837	AIR ONE EQUIPMENT, INC.			2/28/2025	\$361.00
	217456	FIREFIGHTING BOOTS	\$361.00		
31838	BLUE CROSS/BLUE SHIELD			2/28/2025	\$2,274.59
	3/2025	VISION/LIFE INSURANCE	\$2,274.59		
31839	BOUNDTREE MEDICAL			2/28/2025	\$744.23
	85664978	EMS SUPPLIES	\$294.96		
	85661797	EMS SUPPLIES	\$449.27		
31840	INTERSTATE POWER SYSTEMS			2/28/2025	\$123.95
	C042077405:0	T20 FILTER	\$123.95		
31841	LINDE GAS NORTH AMERICA			2/28/2025	\$1,220.84
	48109948	SHOP GAS	\$164.86		
	48164268	MEDICAL GAS	\$884.37		
	48166647	MEDICAL GAS	\$171.61		
31842	MacQueen Emergency Group			2/28/2025	\$378.52
	F32736	PULLEY	\$378.52		
31844	READY REFRESH			2/28/2025	\$79.93
	05B012553252	WATER	\$79.93		
				Checks Total	\$260,809.35