



Deerfield-Bannockburn Fire Protection District

500 Waukegan Road • Deerfield, Illinois 60015 • (847) 945-4066 • Fax (847) 945-8951

**BOARD OF TRUSTEES
DEERFIELD-BANNOCKBURN FIRE PROTECTION DISTRICT
REGULAR MEETING AGENDA
June 13, 2024**

The Board of Trustees of the Deerfield-Bannockburn Fire Protection District will hold a regular meeting on June 13, 2024, at 7:00 P.M., in the conference room of the Deerfield-Bannockburn Fire Protection District's Administrative Building, 500 Waukegan Road, Deerfield, Illinois, 60015. The agenda shall be as follows:

Present: Phil Bettiker, Trustee
Jeffery Hansen, Trustee
Sheila Elston, Trustee
Ian Kazian, Fire Chief
Ray Larson, Deputy Fire Chief
Coleen Wattleworth, Administrative Services Manager
Members of the Department

- I. **Roll Call**
- II. **Approval of Minutes**
 - A. A motion for the approval of the regular meeting minutes of May 9, 2024.
- III. **Treasurer's Report**
 - A. A motion for the approval of the Treasurer's Report for the month ending May 31, 2024.
- IV. **Payment of Bills**
 - A. A motion to approve the bills paid for the month ending May 31, 2024.
- V. **Attorney's Report**
- VI. **Chief's Report**
- VII. **Old Business**
 - A. Proposed 2024-2025 budget and appropriations ordinance no. 2024-O-01
- VIII. **New Business**
 - A. Reappointment of Matt Aven to the board of fire commissioners
 - B. Purchase of portable radios – discussion/action
- IX. **Public Comment**
- X. **Closed Session**
- XI. **Action if any taken on items from closed session.**

Next Regular Board of Trustees Meeting is July 11, 2024

CHECK DISTRIBUTION REPORT

anges:	From:	To:	From:	To:
Vendor ID	First	Last	Checkbook ID	First
Vendor Name	First	Last	Check Number	First
Check Date	5/1/2024	5/31/2024		Last

orted By: Check Number

istribution Types Included: All

Check #	Vendor Name	Invoice #	Invoice Description	PO Description	Invoice Amount	Check Date	Check Amount
1141	US DIGITAL DESIGNS INC.					5/1/2024	\$23,418.27
		24-DBFPD-001	SERVICE AGREEMENT		\$23,418.27		
1142	STATE DISBURSEMENT UNIT					5/15/2024	\$1,525.00
		5/15/2024	CHILD SUPPORT/MAINTENANCE		\$1,525.00		
1146	ALLIANCE LAUNDRY SYSTEMS					5/15/2024	\$379.13
		6001891301	WASHING MACHINE REPAIR		\$379.13		
1147	BANKCARD PROCESSING CENTER					5/15/2024	\$7,524.42
		4/2024	ESO CONFERENCE/FDIC		\$7,524.42		
1148	BMO CORPORATE MASTERCARD					5/15/2024	\$6,037.12
		526066271	TYPEWRITER		\$355.41		
		527833680	CLIFTON LEADERSHIP TRAINING		\$719.88		
		524296273	ADMINISTRATIVE LUNCHEON		\$180.00		
		524735306	ESO CONFERENCE TRANSPORTATION		\$39.83		
		524957969	COMPUTER SWITCH		\$34.99		
		525255034	ESO CONFERENCE TRANSPORTATION		\$26.98		
		527833681	FDIC PARKING		\$120.00		
		527833682	FUEL		\$72.30		
		524735290	CLASS TEXTBOOK		\$59.55		
		524735289	CLASS TEXTBOOKS (3)		\$350.47		
		524957893	CLASS TEXTBOOK		\$103.97		
		526612253	CHILI LUNCHEON		\$105.00		
		527833678	FUEL		\$40.45		
		527833679	FUEL		\$51.68		
		528345484	FDIC PARKING		\$41.15		
		527834877	FUEL		\$50.02		

	528345559	ADOBE ACROBAT		\$1,144.95	
	525055294	S19 TURBO ACTUATOR		\$1,971.87	
	528664569	S19 WINCH ROPE		\$568.62	
1149	BREDEMANN FORD				5/15/2024 \$54.80
	97771	A19 HEADLIGHT PARTS		\$54.80	
1150	COMCAST				5/15/2024 \$654.04
	CABLE19 5/2	CABLE 19		\$145.34	
	NET19 5/24	NET19		\$251.85	
	NET20 5/24	NET 20		\$256.85	
1151	CYBER-CONSTRUCTION, INC.				5/15/2024 \$144.00
	13016	ANNUAL WEB HOSTING		\$144.00	
1152	DIGICOM INSTALLATIONS, INC.				5/15/2024 \$3,572.00
	1379	ATX INSTALLATION		\$3,572.00	
1153	DYNEGY				5/15/2024 \$5,575.92
	95814724041	ELECTRIC 19		\$1,916.00	
	95814824041	ELECTRIC 20		\$3,659.92	
31154	ELEVATED SAFETY				5/15/2024 \$1,400.00
	S0006259	CONFINED SPACE TRAINING		\$1,400.00	
31155	ALEC HARTSELL				5/15/2024 \$120.00
	5/2024	SCBA VISION LENS INSERTS		\$120.00	
31156	IL ASSOCIATION OF FIRE PROTECT				5/15/2024 \$100.00
	27386	TEXT OF LAWS		\$100.00	
31157	JOHNSON CONTROLS				5/15/2024 \$24,611.85
	CB10099146	STATION 20 HVAC PROJECT		\$24,611.85	
31158	LAKE COUNTY COLLECTOR				5/15/2024 \$424.00
	19 TAXES 202	19 TAXES 2023		\$189.50	
	20 TAXES 202	20 TAXES 2023		\$234.50	
31159	MUNICIPAL EMERGENCY SERVICES				5/15/2024 \$4,032.85
	2044732	EV FIRE BLANKETS		\$4,032.85	
31160	MOTOROLA SOLUTIONS				5/15/2024 \$5,601.60
	8281883137	PORTABLE RADIO BATTERIES		\$5,601.60	
31161	OTTOSEN				5/15/2024 \$1,248.05
	6288	LEGAL		\$1,248.05	
31162	POMP'S TIRE SERVICE, INC.				5/15/2024 \$2,711.94
	290261682	B20 TIRES		\$1,756.62	
	290264358	E20 FRONT TIRES		\$955.32	
31163	SAM'S CLUB				5/15/2024 \$712.20
	4/2024	STATION SUPPLIES		\$712.20	
31164	STRYKER MEDICAL				5/15/2024 \$11,113.00

	9206037787	COT MAINTENANCE (3 YEAR)	\$10,149.00	
	9206099489	POWERLOAD BATTERY REPAIR	\$964.00	
31165	TODAY'S UNIFORMS INC.			5/15/2024
	254477	UNIFORM MAINTENANCE	\$54.95	\$279.80
	254237	UNIFORM MAINTENANCE	\$20.00	
	253798	UNIFORM MAINTENANCE	\$204.85	
31166	TOWN SQUARE PUBLICATIONS, LLC			5/15/2024
	286511	DBR CHAMBER ADVERTISEMENT	\$1,290.00	\$1,290.00
31168	VILLAGE OF DEERFIELD			5/15/2024
	44833	FUEL	\$4,734.76	\$5,261.52
	568682	WATER	\$526.76	
31169	VERIZON			5/15/2024
	9962966944	TELEPHONE	\$380.16	\$380.16
31170	ZOLL MEDICAL CORPORATION			5/15/2024
	3963558	EMS SUPPLIES	\$438.75	\$438.75
31171	AIR ONE EQUIPMENT, INC.			5/15/2024
	206365	FIREFIGHTER HOOD	\$115.00	\$1,024.00
	206586	CO MONITOR	\$400.00	
	206585	GAS MONITOR	\$509.00	
31172	CALL ONE			5/15/2024
	50130	TELEPHONE	\$292.87	\$292.87
31173	FIRST COMMUNICATIONS			5/15/2024
	126608601	TELEPHONE	\$641.46	\$641.46
31174	ILLINOIS PUBLIC RISK FUND			5/15/2024
	91772	WORKERS COMPENSATION	\$49,002.00	\$49,002.00
31175	NAPA AUTO PARTS DIV OF MPEC			5/15/2024
	4/2024	VEHICLE REPAIR PARTS	\$328.58	\$328.58
31176	NIPSTA			5/15/2024
	62595313	INCIDENT SAFETY OFFICER	\$600.00	\$3,200.00
	65437166	VEHICLE MACHINERY TECH	\$1,300.00	
	65437189	VEHICLE MACHINERY TECH	\$1,300.00	
31177	NORTH SHORE TURF CARE			5/15/2024
	6586	LANDSCAPE MAINTENANCE 2/9	\$874.00	\$2,149.00
	6564	LANDSCAPE MAINTENANCE 2/9	\$1,275.00	
31178	HYATT DEERFIELD			5/14/2024
	5/2024	EMPLOYEE APPRECIATION DINNER	\$8,000.00	\$8,000.00
31179	STATE DISBURSEMENT UNIT			5/31/2024
	5/31/2024	CHILD SUPPORT/MAINTENANCE	\$1,525.00	\$1,525.00

1180	AMWINS GROUP BENEFITS, LLC				5/31/2024	\$7,126.21	\$7,126.21
	6/2024	HEALTH INSURANCE		\$7,126.21			
1181	APX NET, INC				5/31/2024	\$1,081.56	\$1,081.56
	72660	FIBER LINES		\$1,081.56			
1182	BLUE CROSS BLUE SHIELD OF ILLI				5/31/2024	\$97,980.59	\$97,980.59
	6/2024	HEALTH/DENTAL INSURANCE		\$97,980.59			
1183	COMCAST				5/31/2024	\$145.47	\$145.47
	CABLE20 5/2	CABLE 20		\$145.47			
1184	DATA-TEL COMMUNICATIONS				5/31/2024	\$1,975.00	\$3,130.00
	16869	MONTHLY MANAGED IT		\$1,975.00			
	16898	SERVICE CALLS		\$1,155.00			
1185	DOUGLAS TRUCK PARTS				5/31/2024	\$1,305.98	\$1,305.98
	107688	BRAKE CLEANER		\$57.00			
	107915	DIESEL EXHAUST FLUID		\$395.00			
	107836	E2OR FAN CLUTCH REBUILD KIT		\$853.98			
1186	THE HEZNER CORPORATION				5/31/2024	\$441.25	\$441.25
	T2405988	STATION 19 KITCHEN REMODEL		\$441.25			
1187	ILLINOIS FIRE CHIEFS ASSOCIATI				5/31/2024	\$185.00	\$185.00
	7267	SYMPOSIUM REGISTRATION		\$185.00			
1188	KIDDLES SPORTS				5/31/2024	\$82.50	\$82.50
	220000063367	HOME RUN DERBY SHIRTS		\$82.50			
1189	LAKESHORE RECYCLING SYSTEMS				5/31/2024	\$46.00	\$46.00
	LR5690685	GARBAGE		\$46.00			
1190	MOTOROLA SOLUTIONS				5/31/2024	\$393.72	\$393.72
	8281896259	PORTABLE RADIO BATTERIES		\$393.72			
1191	NORTH SHORE WATER RECLAMATION				5/31/2024	\$89.54	\$89.54
	5343517	SEWER		\$89.54			
1192	PITNEY BOWES				5/31/2024	\$204.21	\$204.21
	3106653470	POSTAGE METER RENTAL		\$204.21			
1193	RED CENTER				5/31/2024	\$22,266.00	\$22,266.00
	154-24-06	DISPATCH		\$22,266.00			
1194	RSM				5/31/2024	\$3,708.52	\$3,708.52
	CCI-1005695	ACCOUNTING SOFTWARE RENEWAL		\$3,708.52			
1195	THOMSON REUTERS - WEST				5/31/2024	\$118.00	\$118.00
	850213404	LEGAL SUBSCRIPTION		\$118.00			
1196	VILLAGE OF DEERFIELD				5/31/2024	\$1,543.71	\$1,543.71
	44845	TRAFFIC SIGNAL MAINTENANCE		\$1,543.71			
1197	VERIZON				5/31/2024	\$1,427.09	\$1,427.09
	9964244259	TELEPHONE		\$1,427.09			
1198	ZOLL MEDICAL CORPORATION				5/31/2024	\$902.14	\$902.14

	3967218	EMS SUPPLIES	\$454.28		
	3973541	EMS SUPPLIES	\$447.86		
1199	ANDERSON PEST SOLUTIONS			5/31/2024	\$101.50
	60733629	PEST MANAGEMENT	\$48.75		
	60733631	PEST MANAGEMENT	\$52.75		
1200	BLUE CROSS/BLUE SHIELD			5/31/2024	\$2,215.92
	6/2024	VISION/LIFE INSURANCE	\$2,215.92		
1201	JUAN HERRERA			5/31/2024	\$700.00
	171	BUILDING MAINTENANCE	\$700.00		
1202	LINDE GAS NORTH AMERICA			5/31/2024	\$806.50
	42959130	SHOP GAS	\$129.85		
	43006324	OXYGEN/CYLINDER RENTAL	\$517.02		
	43010505	OXYGEN/CYLINDER RENTAL	\$159.63		
1203	MacQueen Emergency Group			5/31/2024	\$1,113.03
	P28340	VALVE RELAY	\$377.11		
	P28345	BRAKE SWITCH VALVE	\$378.81		
	P28373	VALVE RELAY	\$357.11		
31204	ON TIME EMBROIDERY			5/31/2024	\$159.00
	E124239	UNIFORM SAMPLE	\$159.00		
31205	READY REFRESH			5/31/2024	\$168.89
	04E012553252	WATER	\$168.89		
31206	VANGUARD ENERGY SERVICES			5/31/2024	\$1,370.45
	G40530305132	GAS 19	\$262.79		
	G40530405132	GAS 20	\$1,107.66		
				Checks Total	\$323,586.11



Deerfield-Bannockburn Fire Protection District

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TREASURERS REPORT MAY 2024

1) TREASURER'S REPORT

Cash Received This Month		\$867,545.77
Less Expenses Paid This Month		(888,124.18)
Transfer Out - Capital		0.00
Cash on Hand at:	5/31/2024	11,298,029.04

2) EXPENDITURES TO APPROVE

Payroll & Payroll Related Items	Check # - Description	
Other Payroll Deductions	31142, 31179	3,050.00
	IMRF Payment	4,941.56
May 15, 2024	Total Disbursement	250,458.93
May 31, 2024	Total Disbursement	264,377.81
		522,828.30

Operating Disbursements	Check # - Description	
May		
Trustee/Commissioner	31143 - 31145	525.00
Trustee/Commissioner	Direct Deposit	825.00
Voided Checks	31140 & 31167	(23,418.27)
May 15th Bills Payable	31141, 31146 - 31166, 31168 - 31178	195,141.60
May 31st Bills Payable	31180 - 31206	148,812.78
Pension Expense	Lake County Taxes	100,994.46
Foreign Fire Expense		10,541.96
Journal Entries / Deposits / Credit Memos	Sikich, EBC, PBS FEE, AJE JE's	(68,126.65)
		365,295.88

Total Disbursements		888,124.18
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>> CHAIR TO CALL FOR A MOTION & VOTE TO ACCEPT TREASURER'S REPORT