

**Deerfield-Bannockburn Fire Protection District Board of Trustees**  
**Minutes of the Regular Meeting**  
**April 13, 2023**

The regular meeting of the Deerfield-Bannockburn Fire Protection District Board of Trustees was held on April 13, 2023, at Fire Station #20, located at 500 Waukegan Road, Deerfield, Illinois.

***Call to Order***

Trustee Bettiker called the regular meeting to order at 7:00 p.m. The following members were present: Trustee Phil Bettiker, President; Trustee Sheila Elston, Secretary; Trustee Jeff Hansen, Treasurer; Fire Chief Ian Kazian, Deputy Fire Chief Ray Larson, Administrative Services Manager Coleen Wattleworth, Attorney Joseph Miller.

***Others Present***

Members of the department: Bob Dooley, Jon Vaccarello, Joe Zachar.

***Board of Trustees Meeting Minutes***

A motion to approve the minutes of the March 9, 2023, regular meeting was made by Trustee Elston, seconded by Trustee Hansen. Roll call vote: the motion passed unanimously.

A motion to approve and release the minutes of the March 9, 2023, closed meeting was made by Trustee Elston, seconded by Trustee Hansen. Roll call vote: the motion passed unanimously.

***Treasurer's Report***

A motion to approve the treasurer's report for the month ending March 31, 2023, was made by Trustee Hansen, seconded by Trustee Elston. Roll call vote: the motion passed unanimously.

***Accounts Payable Report***

A motion to approve the bills & disbursements paid for the month ending March 31, 2023, in the amount of \$340,672.88 was made by Trustee Elston, seconded by Trustee Hansen. Roll call vote: the motion passed unanimously.

***Attorney's Report***

Attorney Miller provided a reminder for the Decennial Committee on Local Government Efficiency Act, 50 ILCS 70/1 et seq., to have the committee formed by June 10, 2023.

***Chief's Report*** - Chief Kazian's report is attached and made part of these minutes.

***Old Business*** - None

***New Business***

A motion to approve the annual public notice of regular meeting dates was made by Trustee Bettiker, seconded by Trustee Elston. Voice vote: the motion passed unanimously.

A motion to award Advantage Paving Solutions the Station 19 concrete replacement project not to exceed \$306,200 was made by Trustee Hansen, seconded by Trustee Bettiker. Roll call vote: the motion passed unanimously.

***Public Comment*** - None

**Closed Session**

A motion to go into closed session at 7:21 p.m. to discuss collective negotiating matters between the public body and its employees or their representatives, or deliberations concerning the salary schedules for one or more classes of employees was made by Trustee Hansen, seconded by Trustee Elston. Voice vote: the motion passed unanimously.

The regular meeting reconvened at 7:40 p.m.

**Action Taken After Closed Session**


Motion to increase non-union employee compensation in an amount commensurate with the 3.0% increase provided to union employees effective May 1, 2023, was made by Trustee Hansen, seconded by Trustee Elston. Roll call vote: the motion passed unanimously.

A motion to adjust Fleet & Facility Manager salary to \$133,364 effective May 1<sup>st</sup>, 2023, was made by Trustee Hansen, seconded by Trustee Elston. Roll call vote: the motion passed unanimously.

**Adjournment**

A motion to adjourn the meeting at 7:42 p.m. was made by Trustee Elston, seconded by Trustee Hansen. Roll call vote: the motion passed unanimously.

Approved by the Board of Trustees on May 11, 2023.



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Phil Bettiker  
President, Board of Trustees  
Deerfield-Bannockburn Fire Protection District

ATTEST:



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Sheila Elston  
Secretary, Board of Trustees  
Deerfield-Bannockburn Fire Protection District